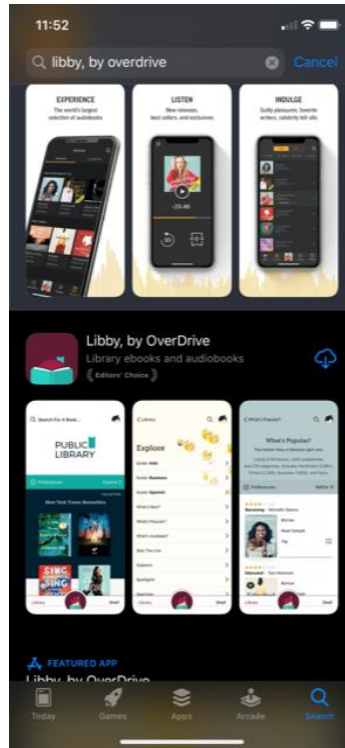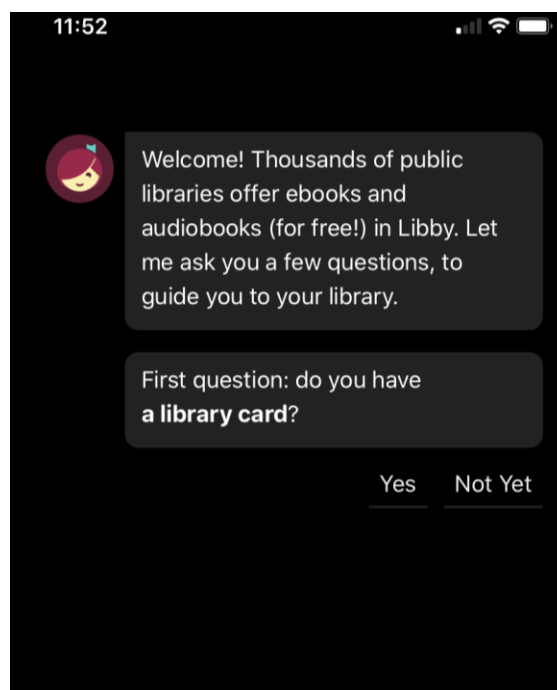**Getting Started with Libby**

Please note that the Libby app is only available to download to your device. If you would like to read from a PC, go to sails.overdrive.com to borrow and read directly from our OverDrive page.
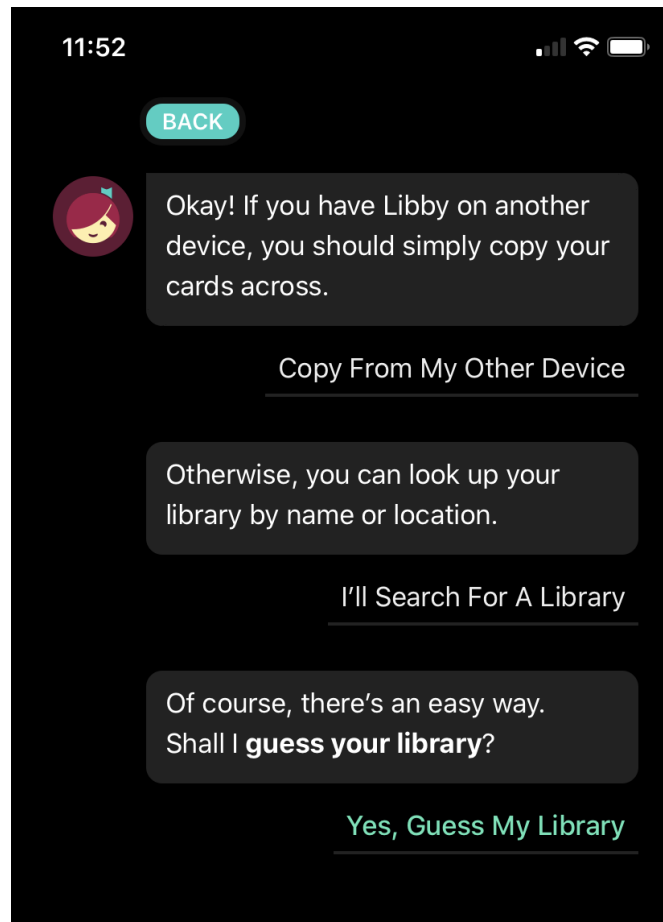
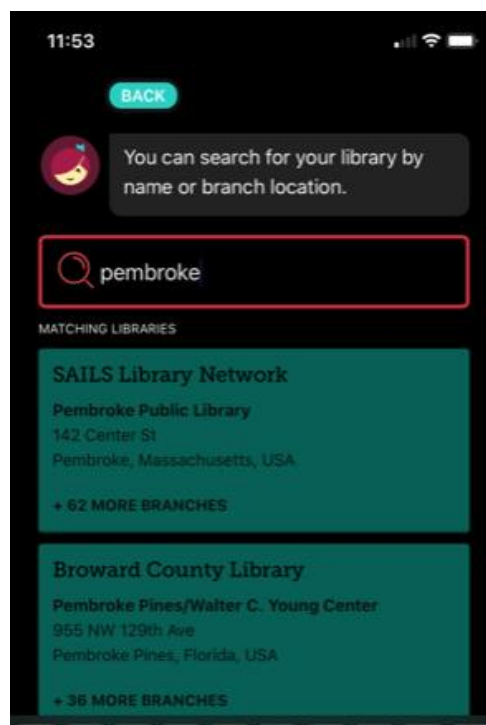Start by downloading the Libby app from your device's app store.

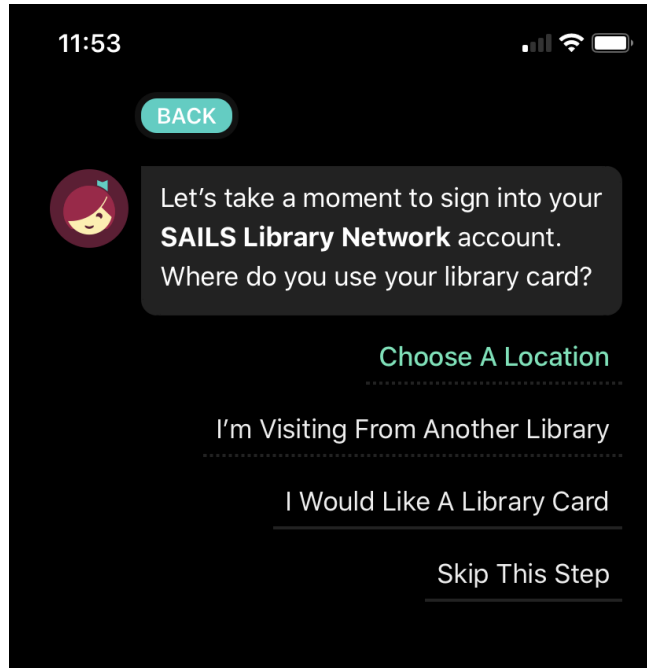Once the app is downloaded, open it and you will see the below screen. Tap "Yes."
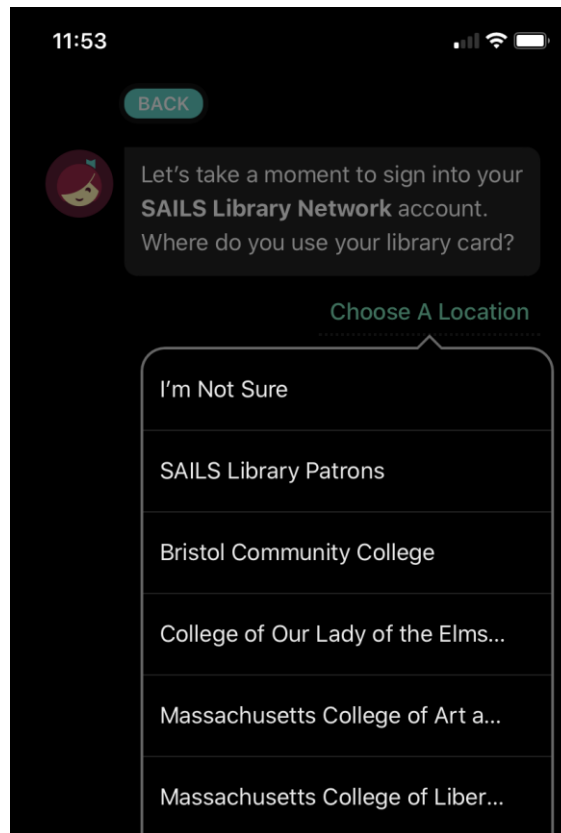
Tap "I'll Search For A Library."

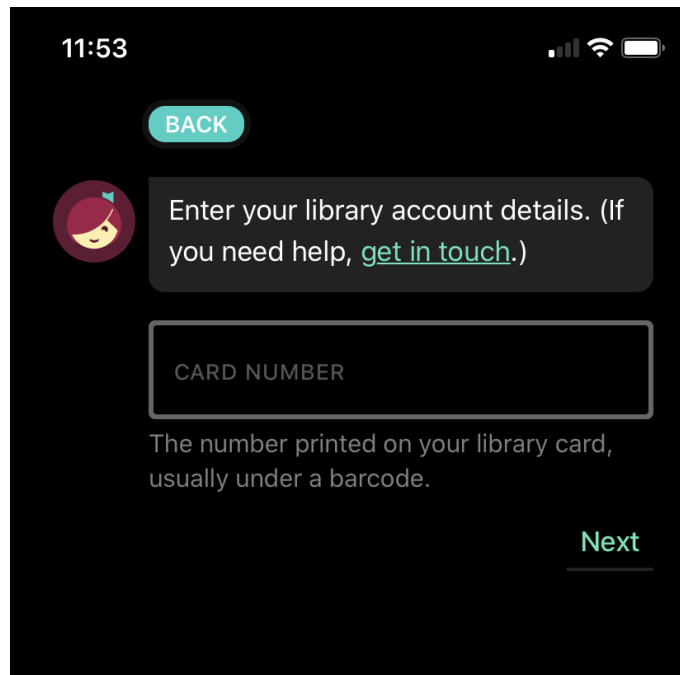Type in "Pembroke" and select SAILS Library Network.
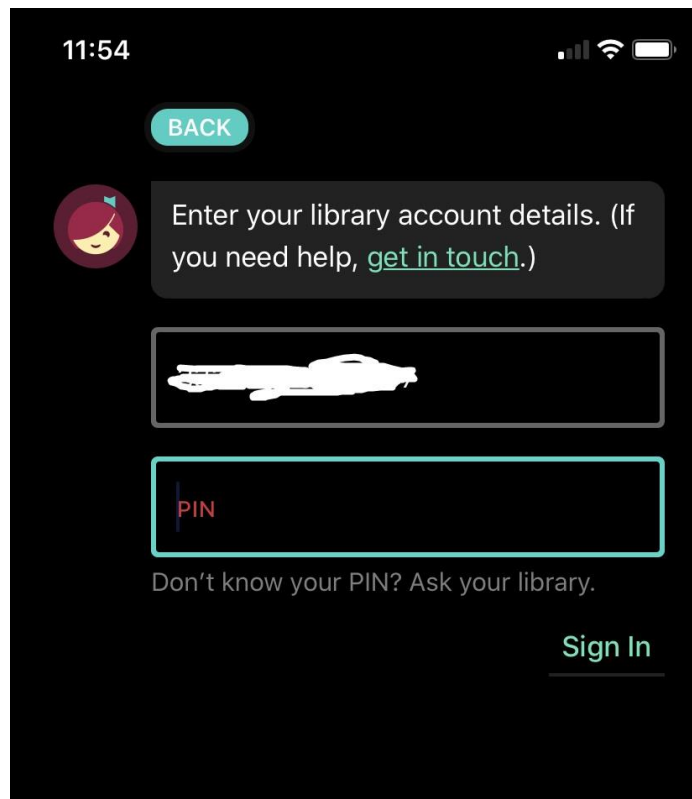
Tap "Choose A Location."
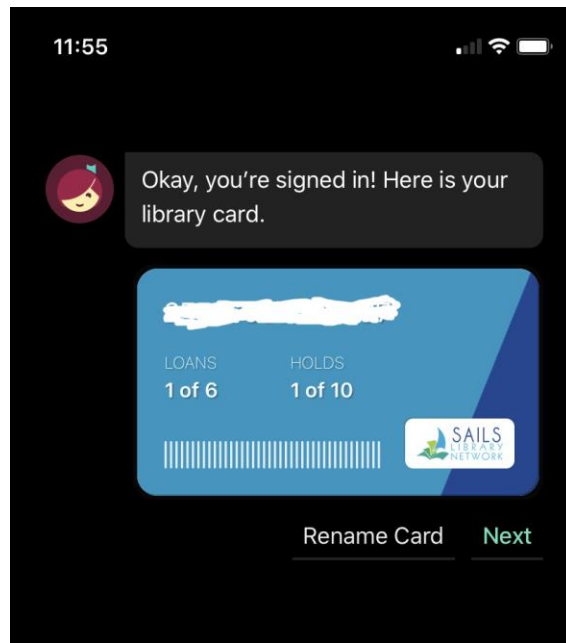

Tap "SAILS Library Patrons."

Enter your card number, which is the long number under the barcode on the back of your card, then tap "Next."


Enter your PIN, which should be the last 4 digits of the phone number connected to your library account. Then tap "Sign In."

You are now signed in! Tap "Next."

This will take you to the home page of the SAILS collection. If you know what you're looking for, you can search by tapping on "Search For A Book…" at the top of the screen. Otherwise, tap "Explore" on the right-hand side of the middle bar to explore the collections.
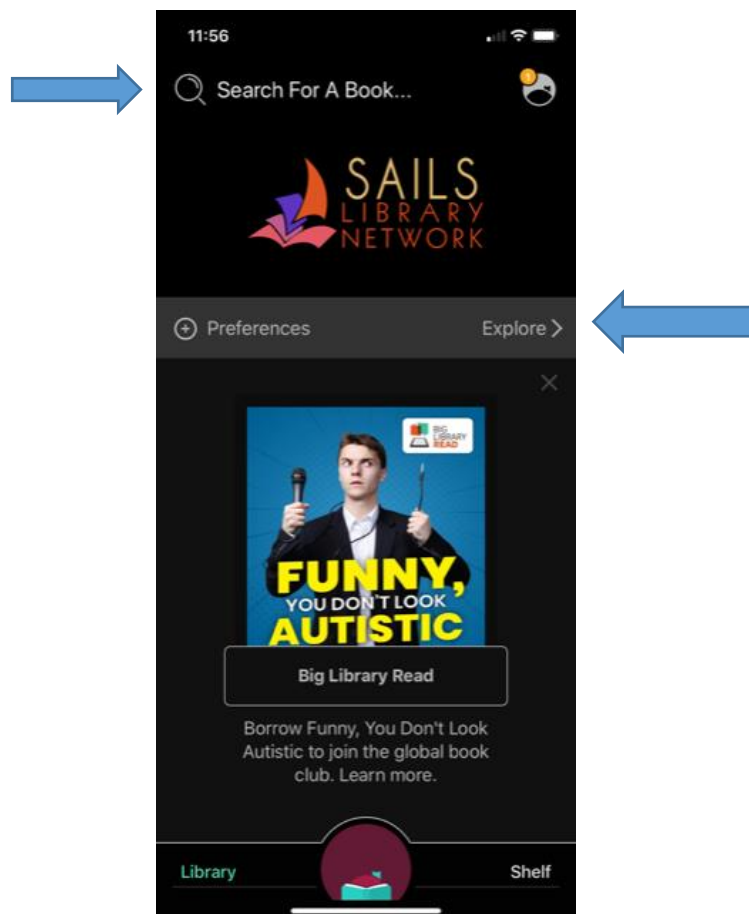
Tapping "Explore" will open up the guides to our collections. If you are looking for a specific genre, tapping on "Subjects" is your best option. This will bring up choices like Mystery, Historical Fiction, and Romance.
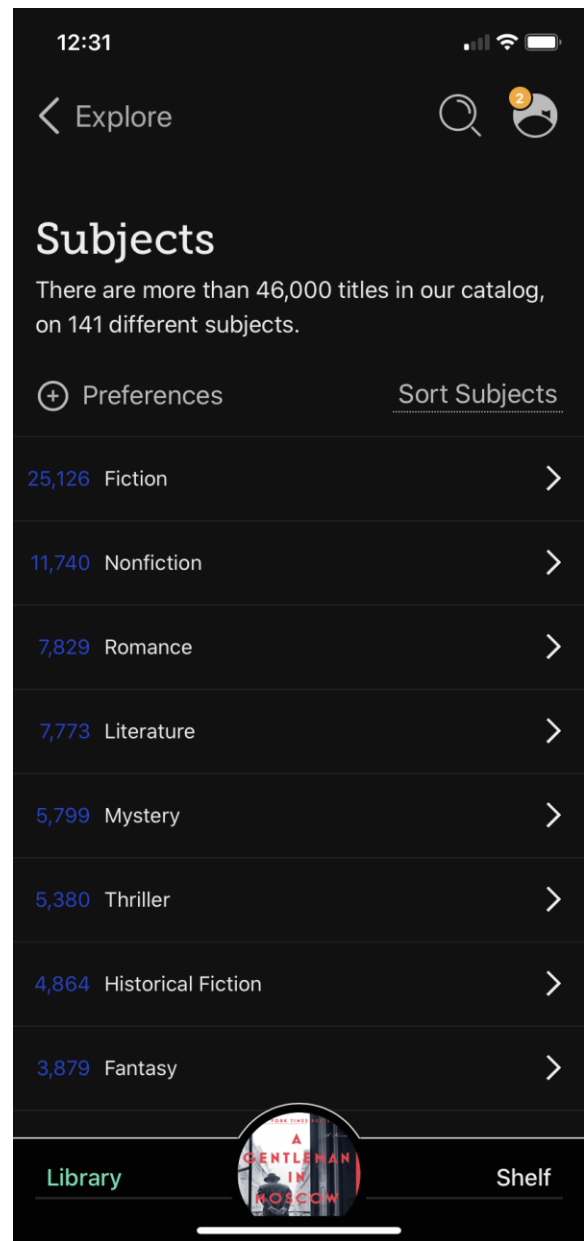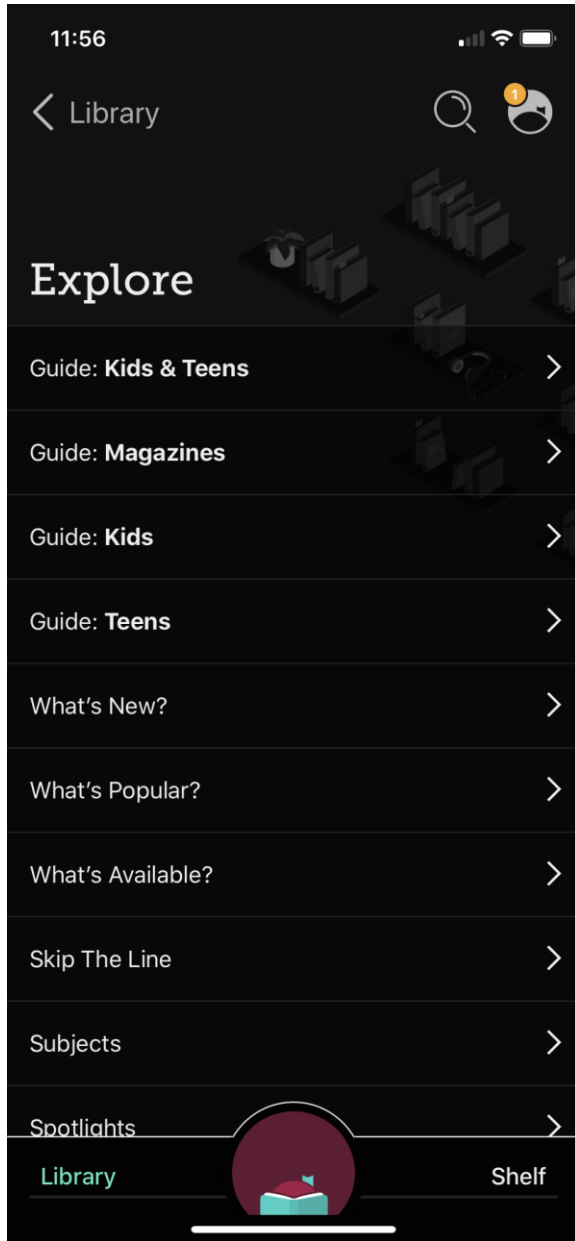
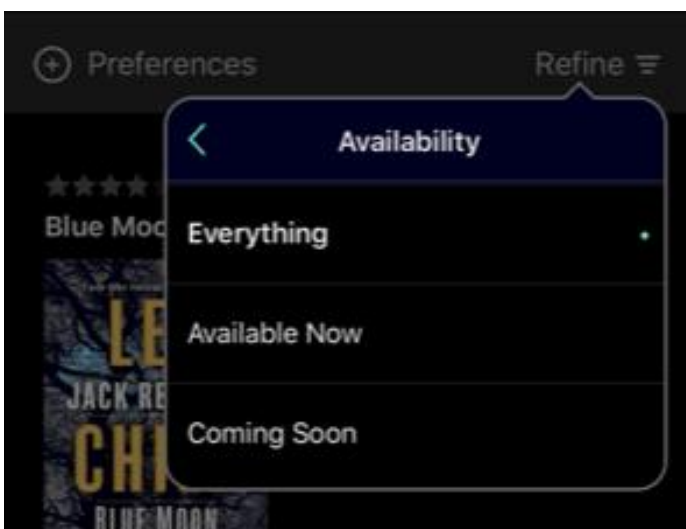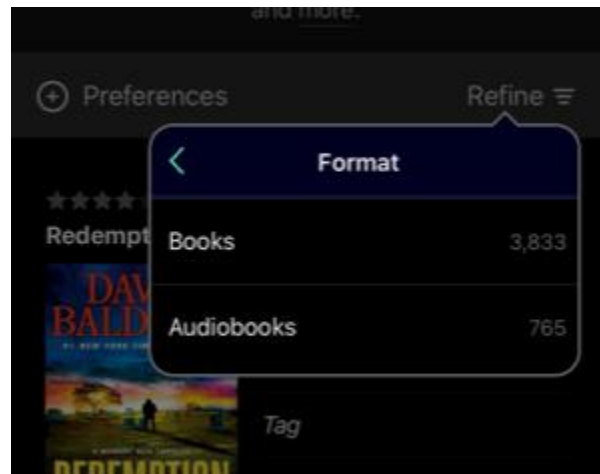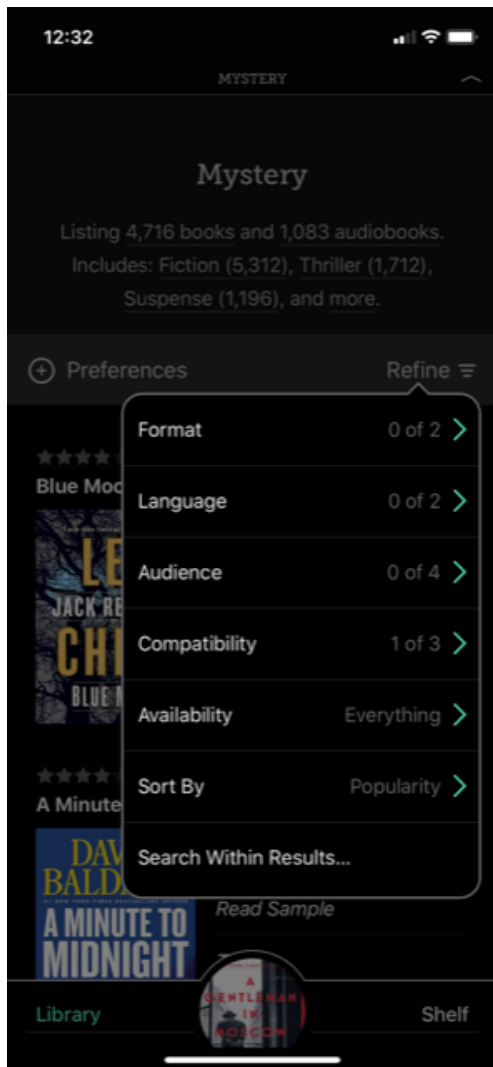Tap on the genre to bring you to the collection. This will show you all books, including ones with wait lists. If you would like to see what's available now, tap "Refine" on the right side of the preferences bar and then tap "Availability."
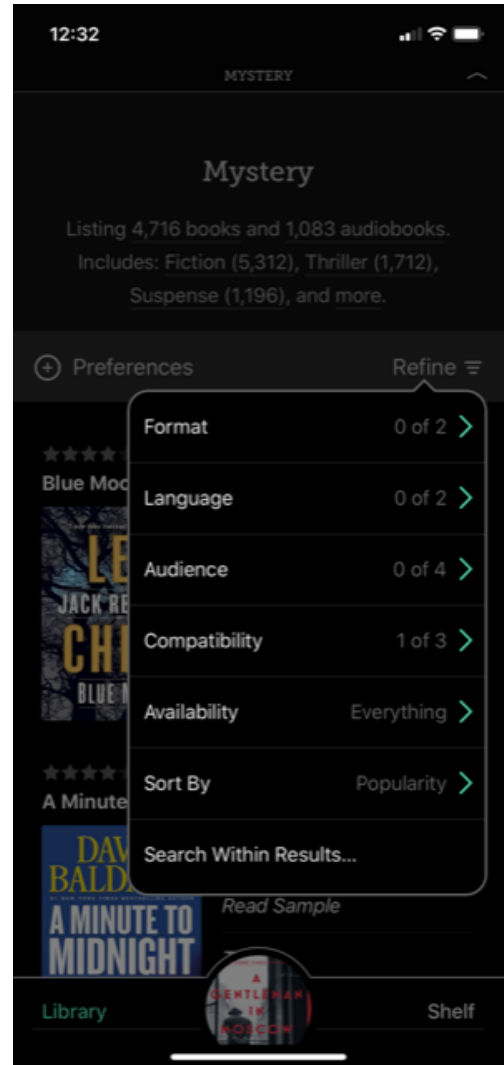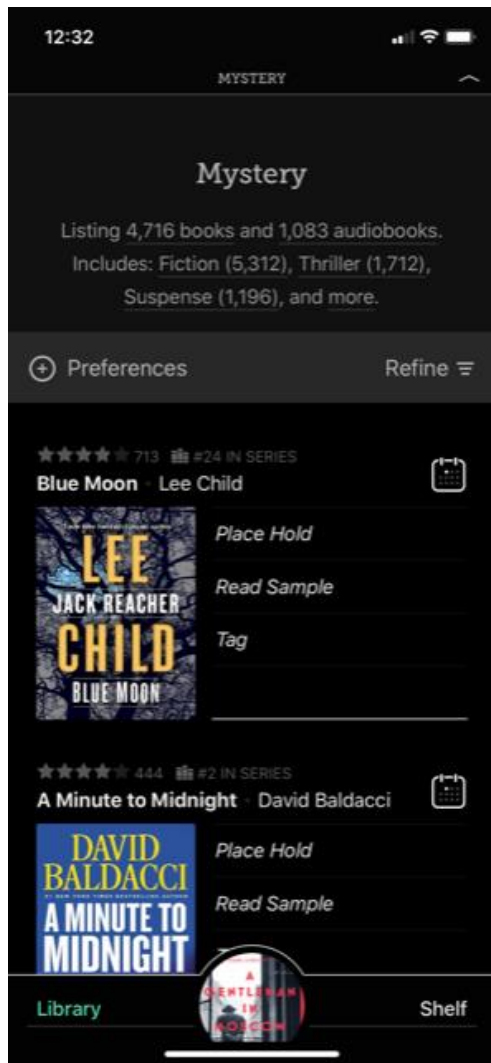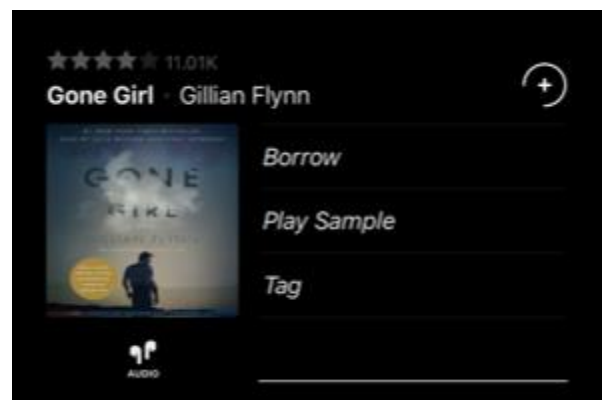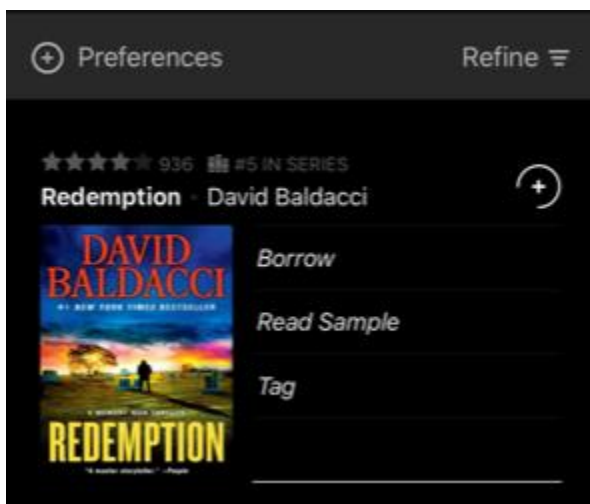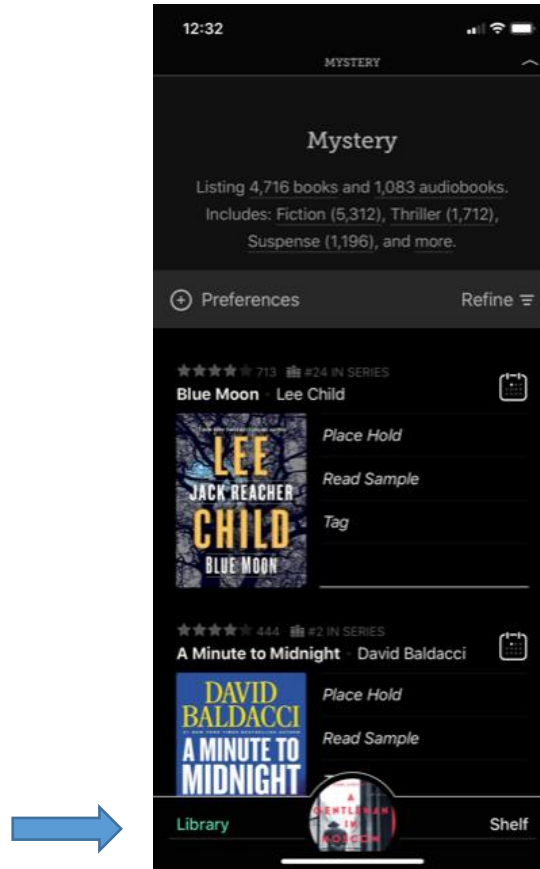

Tap "Available Now."

You can also refine by format to be shown only eBooks or audiobooks. Tap "Format" and then select from there.


In the collection, you can tell the difference between eBooks and audiobooks as shown below: eBooks will say "Read Sample" and audiobooks will say "Play Sample" and show an audio icon below the cover.

If you don't have a genre in mind and would just like to browse the eBook and audiobook collections, you can do that from the "Explore" page as well. You can always get back to the home page by tapping "Library" at the bottom left-hand side of the screen.


Back on the Explore page, tapping on "What's New," "What's Popular," or "What's Available" will allow you to browse the collections. If you want to borrow a title right away, "What's Available" will only show titles that are available now.
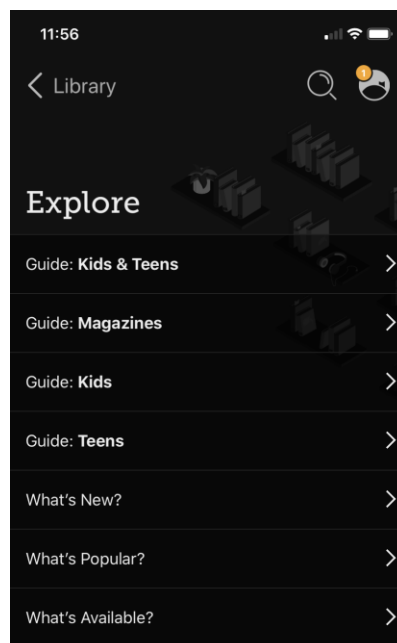
Tap on "Books," "Audiobooks," or "Magazines" depending on your preference. (If you don't have a preference, tap "All Titles.")
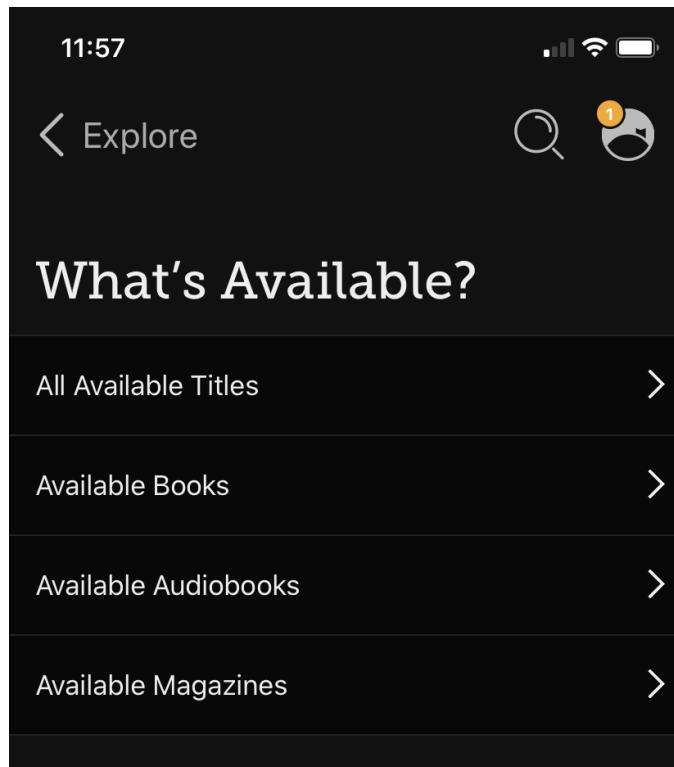

This will show you a list of all titles that are currently available in the format you selected. When you have found a title you want to borrow, tap "Borrow" next to the cover.
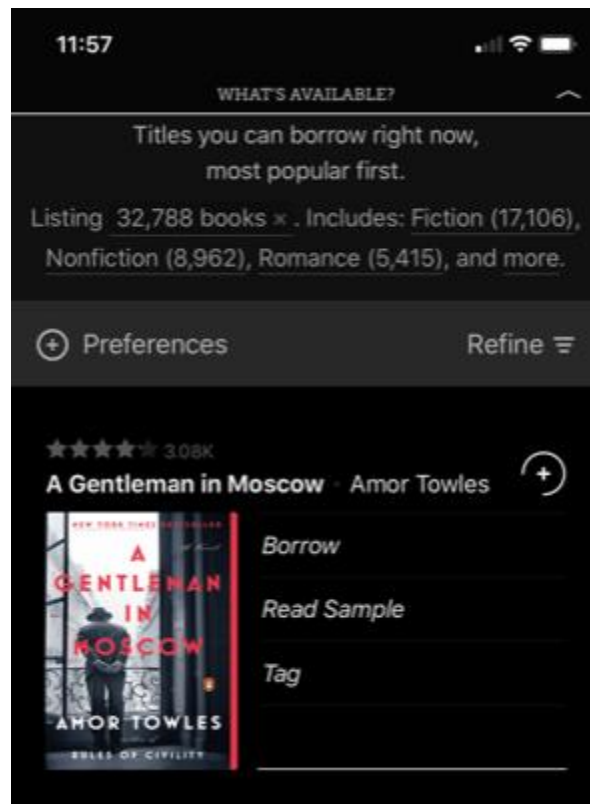
On the borrowing page, the borrowing limit usually sets to 7 days; tap on "7 days" and change it to 21 days. This should save as a preference for all your future checkouts. Then tap "Borrow!"
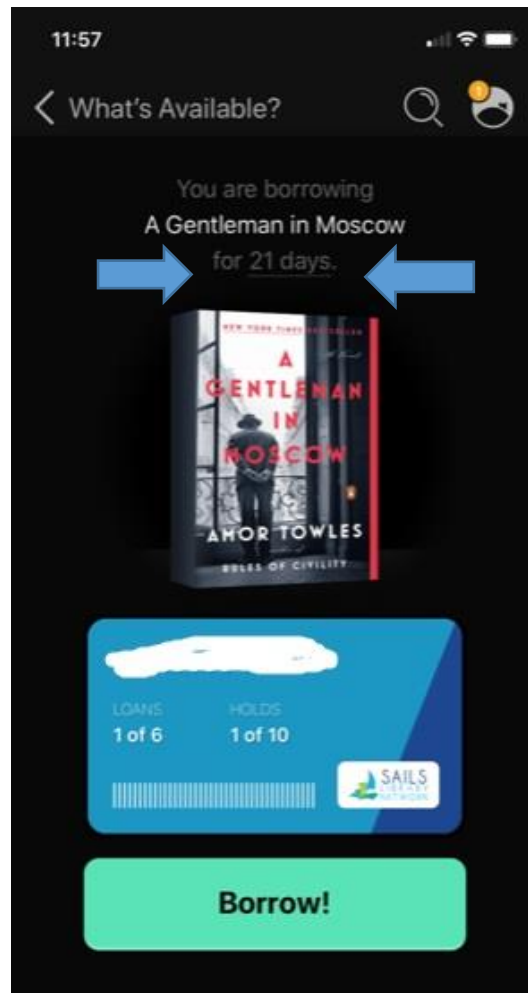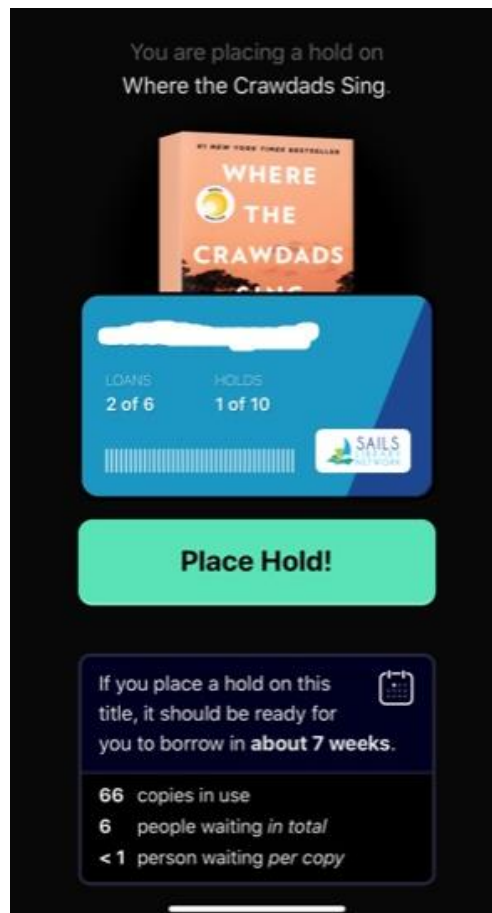

Once the title is borrowed, you can immediately start reading/listening, keep browsing the SAILS collection, or go to your shelf of borrowed books.
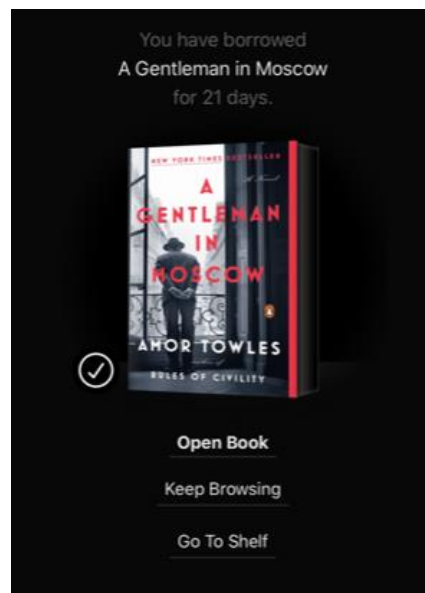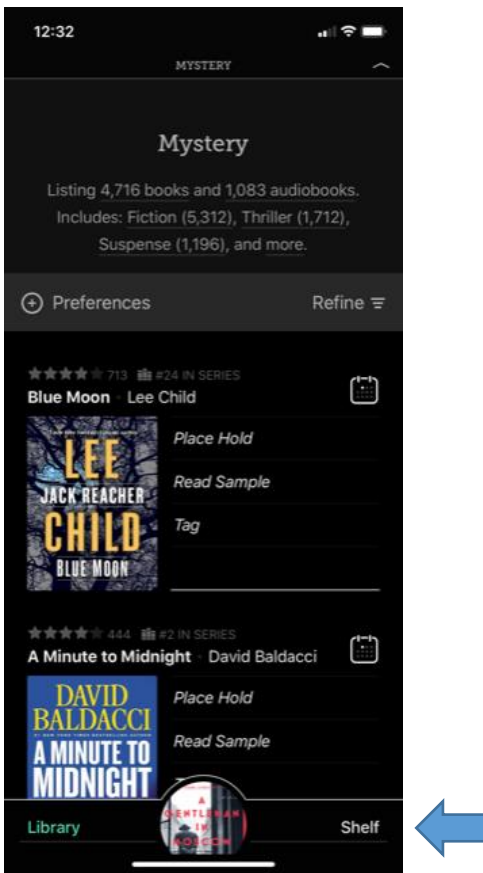
If you see a book you'd like to borrow but it has a holds list, tap "Place Hold" next to the title.
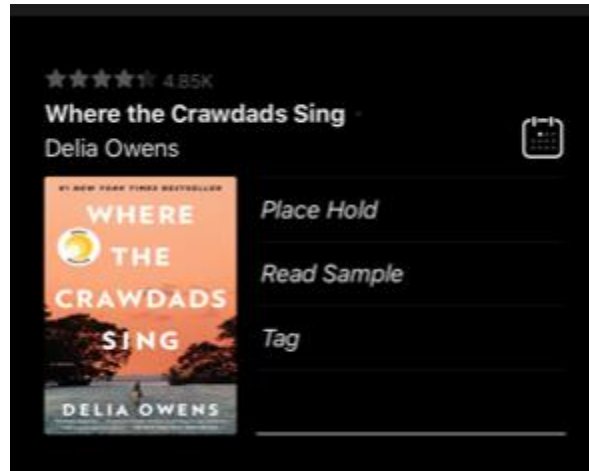
This will bring you to a screen telling you how many people are waiting and about how long the wait is. Tap "Place Hold!"
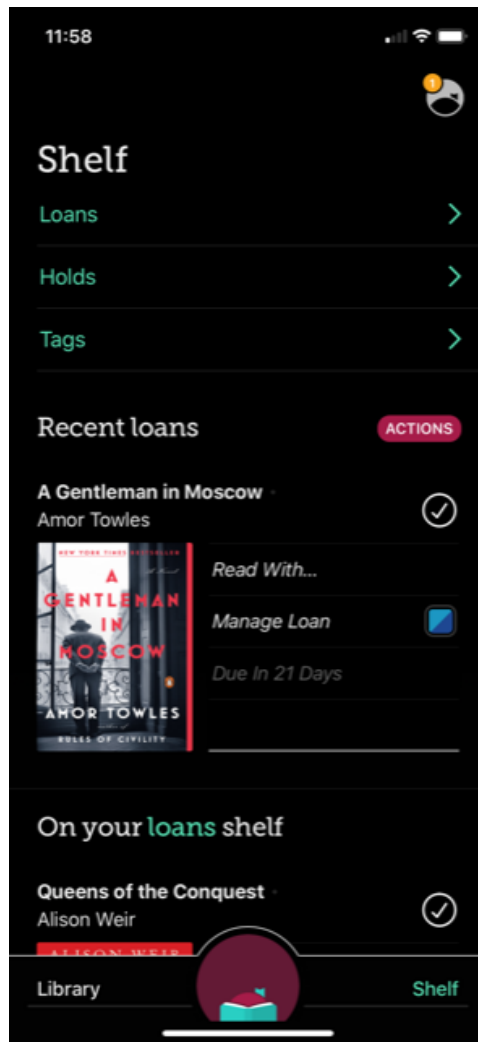
At any time, you can find the books you've borrowed or placed on hold by tapping "Shelf" on the bottom right-hand side of the screen.
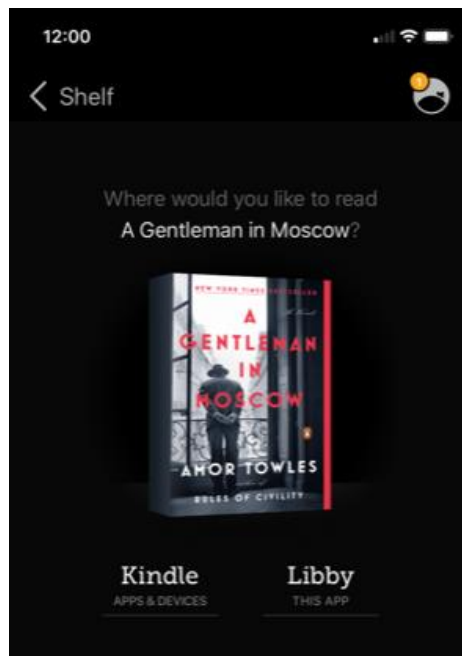

This will take you directly to the books you've borrowed, which will be labeled "Recent loans" or "On your loans shelf."
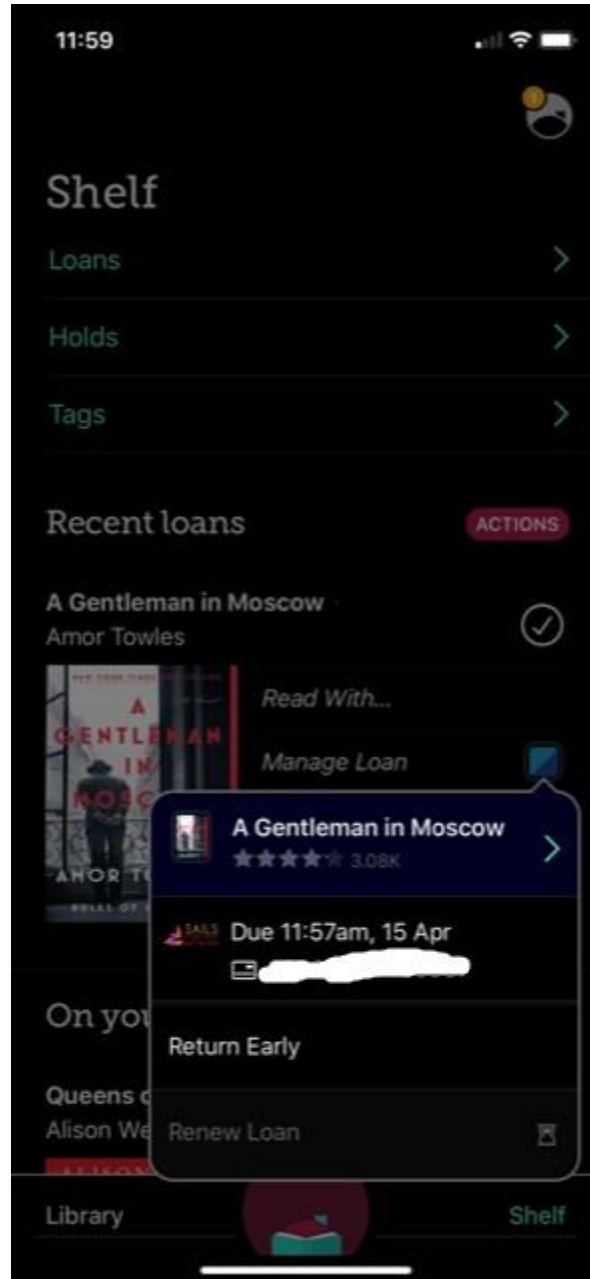
To open a book on your loans shelf, tap "Read With…" next to the title.
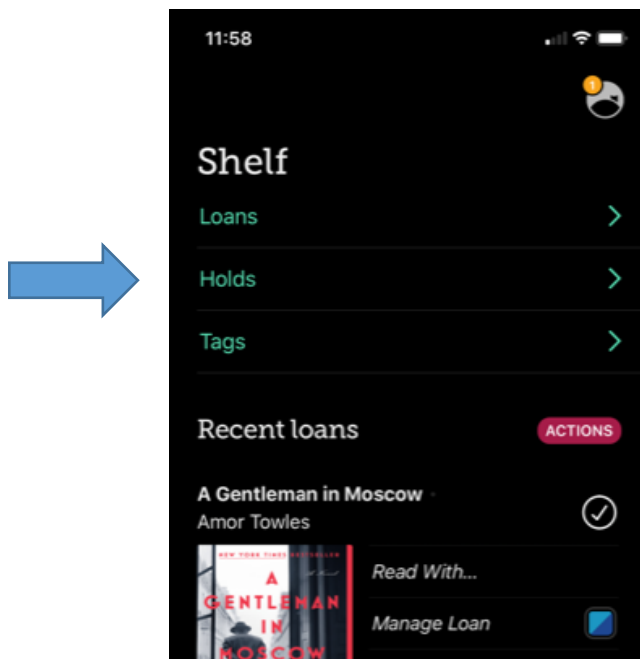

Tap "Libby" to read in the app.

Titles will automatically return after the lending period is up, but if you'd like to return a title early, tap "Manage Loan" next to the title on your loans shelf, then tap "Return Early." Titles can also be renewed from here if there is no holds list.

To see titles you've placed on hold, tap "Holds" at the top of your loans shelf.

If you'd like to pause or remove a hold, tap "Manage Hold" and then tap "Suspend Hold" or "Cancel Hold."