

**Pembroke Public Library  
Board of Library Trustees  
Meeting Minutes**

**Date:** March 18, 2026

**Time:** 7:00 PM

**Location:** Pembroke Public Library

**Trustees Present:** Sharon Stearns, Erin Petti (remote), Stephanie Ciciotti, Larissa Curley, Erin Columbare

**Also Present:** Library Director Julia Nee, Assistant Director Stephanie McBain, Friends representative Deborah Wall

### **I. Call to Order**

The meeting was called to order at 7:00 PM. Remote participation procedures and recording notice were announced.

### **II. Friends of the Library**

Memorandum of Understanding (MOU) between the Friends of the Pembroke Library and the Pembroke Public Library was reviewed and signed.

A formal vote was taken and approved unanimously by roll call.

Discussion included upcoming book sale (April 25) and raffle beginning March 28.

Update requested on Little Free Libraries; follow-up to occur.

### **III. Foundation Update**

Bidding process for library expansion underway; pre-bid walkthrough scheduled March 25.

Construction timeline expected to be determined by May 1.

Costs remain higher than anticipated; fundraising continues.

Construction will cause temporary service disruptions (noise, relocation of collections, limited access).

### **IV. Approval of Minutes**

Motion to approve February meeting minutes – Stephanie Ciciotti, Seconded by Sharon Stearns.

Approved unanimously by roll call.

### **V. Reports**

Youth Services: Successful February programming including Mini Golf and ASL Family Bingo.

Motion to approve report, Erin Columbare, Seconded by Sharon Stearns

Adult Services: Strong attendance at author talks, knitting, and baking club.

Motion to approve report, Larissa Curley, Seconded by Erin Columbare

Director's Report: Library closed 2.5 days due to storm; staff appreciation noted; positive community feedback received.

Motion to approve report, Erin Columbare, Seconded by Sharon Stearns

All reports accepted by unanimous roll call votes.

## **VI. Financials**

Financial report reviewed; no major concerns.

Town requested postponement of non-essential spending due to snow removal costs.

Motion to approve, Sharon Stearns, Seconded by Larissa Curley

Financials passed unanimously by roll call.

## **VII. Building Updates**

Roof repairs scheduled to begin; restroom renovations underway.

Library will remain open with minor disruptions.

Additional maintenance improvements completed.

## **VIII. Policies**

Updated Room Use Policy presented to comply with accessibility requirements.

Includes study pod reservation procedures.

Motion to approve, Erin Columbare, Seconded by Sharon Stearns, passed unanimously by roll call.

## **IX. New Business**

Book donation bin approved for installation after roof project.

Teen behavior concerns discussed extensively.

Actions taken include parent communication, police coordination, staff training, and temporary bans.

Additional community-wide collaboration recommended.

## **X. Upcoming Events**

Various programs announced including Beer Can Museum event and youth programming.  
Legislative coffee hour rescheduled.

**XI. Next Meeting**

April meeting canceled due to scheduling conflicts.  
Next meeting scheduled for May 20, 2026.

**XII. Adjournment**

Meeting adjourned at 8:22 PM.