



PEMBROKE PUBLIC LIBRARY BOARD OF TRUSTEES
Meeting Minutes for April 17, 2024

ATTENDING: Kathy Benvie (Director), Larissa Curley, Mary Beth Courtright, Carol Watches, Stephanie Ciciotti, Linda MacDonald, and Stephanie McBain.

Larissa C. called the meeting at 7:05 P.M.

Please note that this meeting is made available to the public through an audio recording which will be used to ensure an accurate record of proceedings produced in the minutes of the meeting. All comments made in open session will be recorded.

FRIENDS NEWS: Kathy reminded us of the book and bake sale with a lot of good stuff to sell. No meeting this month.

FOUNDATION NEWS: No news to pass along.

MINUTES FROM THE PREVIOUS MEETING: March 20, 2024. Changes to be made. Challenges and not Challengers. Carol W. made a motion to change the wording and Stephanie C. seconded the motion and so it was voted.

MARCH YOUTH SERVICE REPORT: Babysitting course was completely full. 12 participated in the course ages 11-14. Kathy says Melissa might buy the program so we could teach the course, Stephanie C. made a motion to accept the March Youth Service Report and Linda M. seconded and so it was voted by all.

MARCH ADULTS/REFERENCE REPORT: Adult summer reading program is coming up. Peter is working on some great programs. Composting program is coming. Also working on a big one, electronic recycling. Peter has someone coming in to teach about native plants. Carol says Peter is doing such a great job that she would like for Peter to state more about what his accomplishments are instead of what he needs to improve on. Stephanie C. made a motion to accept the March Adults/Reference Report and Mary Beth seconded and so it was voted.

MARCH DIRECTOR'S REPORT: Circulation continues to increase. Seed library is doing great. First 3 weeks we have had a total of 85 different check outs of seed packets. The checkout has doubled each week. Kathy also received a letter from a patron. Kathy passed it around for us to look at it. Liana Shaffner is kind, patient, and has such a great way about her. A letter was written about how helpful she was to her son on a last minute project. So nice of someone to take the time to write a letter about our staff. State aid was issued. Melissa is going to start a collection of wonder books. A combination of audio books and regular books. Conversation about E-books versus hard copy books and the difference in expenses. Stephanie C. made a motion to accept the March Directors Report and Mary Beth seconded and so it was voted.

FINANCIALS: Maintenance supplies discussed. Stephanie made a motion to accept the Financials and Carol W. seconded and so it was voted.

OLD BUSINESS: Building updates: The roof will be repaired before July 1, 2024. The town applied for a grant to repair part or all of the roof. No interruptions to service when the roof is being done. Weatherization project meeting got cancelled and not rescheduled at this time. But this project will also be done by July 1, 2024. Kathy says the parking lot lines will be getting painted. We may have a delayed opening one morning, not sure. June 19, 2024 we will be closed so hoping for this day. Kathy said if we needed a no parking area to put signs instead of painting no parking, she discussed this issue with the DPW.

FY 25 BUDGET: Kathy went in front of selectboard on the closing of the Library on Sunday. Bill C. was in support of the Sunday closure. The equity then can be paid to the staff. Kathy and Bill C. will discuss compensation to the staff. Thanked Kathy for all she did with the budget.

DIRECTOR'S SEARCH: Kathy asked if we should extend the ALA posting and we all agreed that it should be extended for another 30 days. Stephanie C. made a motion to extend the ALA posting and Linda M. seconded, and so it was voted.

A discussion was made with The Library Trustees about what questions and which order they should be asked for hiring the new Library Director. Kathy likes the structure of the questions being asked this way all the boxes can be checked to make sure all the qualifications are met. Talked about the difference between Academic Library versus Public Library. We have 3 applications as of today. A screening committee was put together. The Library Board of Trustees will make the final decision.

NEW BUSINESS: May 14, 2024 Town Meeting. Pembroke Public Library will be closed June 19, 2024. Town elections are May 18, 2024.

UPCOMING EVENTS: Cherry Tree Painting (teens) Ages 13-18, will create a stunning tree painting using pointillism!

Date: Thursday April 18, 2024 Time: 1:00 PM to 2:30 PM

Friends' Book and Bake Sale

Date: Saturday April 20, 2024. Time: 10:00 AM- 2:00 PM

Lotus Flower Lantern Workshop

Date: Tuesday April 23, 2024 Time: 6:30 PM - 7:30 PM

Patrons of all ages can register to learn how to make a traditional Korean lotus lantern while learning about the origins and importance of this lantern in the Korean culture. Attendees will also be given books on Korean history and culture for free.

Songs and Stories of the American Folk Revival

Date: Thursday May 2, 2024 Time: 1:30 PM - 2:30 PM

Libby Basics Learn the ins and outs of Libby with library staff. Registration is required.

Date: May 8, 2024 Time: 1:30 PM - 2:30 PM.

Additional recurring events:

Storytimes, Movies, Baby Lapsits, Yoga, Chess club, Mystery Book club, Puppy dog Tales, Genealogy night, Book club, Lego club and Anime club.

First Sunday in May will be the last Sunday that the Library will be open.

Next Library Trustee Meeting is May 22, 2024 at 7:00 PM.

Stephanie C. made a motion to adjourn the meeting and Carol W. seconded the motion. The meeting was called by Larissa at 8:35 PM.

Respectfully submitted,

Linda MacDonald
Secretary